



Departmental Quarterly Performance Report

**Department Name: Capital Improvements Construction
Coordination**

Reporting Period:

FY 2002 - 2003

Qtr Ending 6/30/03

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MAJOR PERFORMANCE INITIATIVES - Describe Key Initiatives and Status

Check all that apply

<p>County Mgr. Priority (Circle One): <i>People</i> <i>Service</i> <u>Technology</u> <i>Fiscal Responsibility</i></p> <p>Develop comprehensive capital improvement database to track core planning, design, and construction milestones and outcomes by funding source, department, and commission district.</p> <p>CICC continues to move forward with the development of a Web application for the tracking of capital construction projects from inception to completion. First stage testing is being performed on the contract activity entry and tracking function. It is anticipated that two of the more active capital construction departments will be selected for live entry of information during the 4th quarter and the first phase of the system will be available countywide by the first quarter of FY03-04.</p>	<p><input type="checkbox"/> Strategic Plan</p> <p><input checked="" type="checkbox"/> Business Plan</p> <p><input type="checkbox"/> Budgeted Priorities</p> <p><input type="checkbox"/> Customer Service</p> <p><input type="checkbox"/> ECC Project</p> <p><input type="checkbox"/> Workforce Dev.</p> <p><input type="checkbox"/> Audit Response</p> <p><input type="checkbox"/> Other _____ (Describe)</p>
<p>County Mgr. Priority (Circle One): <i>People</i> <i>Service</i> <i>Technology</i> <u>Fiscal Responsibility</u></p> <p>Monitor core capital improvement project milestones and expenditures for budgeted projects.</p> <p>CICC continues to monitor hard and soft QNIP project expenditures by district and category monthly and to meet with implementing departments bi-weekly to review project status. CICC reviews QNIP work orders for cost effectiveness and funding availability prior to the project's implementation (see attached spreadsheet on QNIP expenditures). CICC also monitors Impact Fee revenues and expenditures monthly by category and Impact Fee district (see attached spreadsheet). In addition, CICC maintains a FEMA project database tracking approval of project worksheets and total FEMA funding (see attached spreadsheet) and reports on the status of FEMA projects via a GIS link to the County's My Neighborhood web portal.</p>	<p><input type="checkbox"/> Strategic Plan</p> <p><input checked="" type="checkbox"/> Business Plan</p> <p><input type="checkbox"/> Budgeted Priorities</p> <p><input type="checkbox"/> Customer Service</p> <p><input type="checkbox"/> ECC Project</p> <p><input type="checkbox"/> Workforce Dev.</p> <p><input type="checkbox"/> Audit Response</p> <p><input type="checkbox"/> Other _____ (Describe)</p>
<p>County Mgr. Priority (Circle One): <i>People</i> <i>Service</i> <i>Technology</i> <u>Fiscal Responsibility</u></p> <p>Determine additional infrastructure needs and associated funding.</p> <p>CICC continues to work closely with Commission Districts to identify priorities for remaining QNIP 1 and 2 funding within their respective district budgeted allocations. CICC has also been working with OMB to identify QNIP 3 priorities and an associated FAMIS financial structure. Future issues include:</p> <ul style="list-style-type: none">• the impact of incorporation and annexation on the expenditure of bond funds• the development of an unmet needs listing by category and district as current QNIP funding is expended• the development of an allocation plan with OMB to distribute \$5 million in QNIP 2 funds, currently budgeted for contingency and a training program, to the commission districts.	<p><input type="checkbox"/> Strategic Plan</p> <p><input checked="" type="checkbox"/> Business Plan</p> <p><input type="checkbox"/> Budgeted Priorities</p> <p><input type="checkbox"/> Customer Service</p> <p><input type="checkbox"/> ECC Project</p> <p><input type="checkbox"/> Workforce Dev.</p> <p><input type="checkbox"/> Audit Response</p> <p><input type="checkbox"/> Other _____ (Describe)</p>

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<p>County Mgr. Priority (Circle One): <i>People</i> <u><i>Service</i></u> <i>Technology</i> <i>Fiscal Responsibility</i></p> <p>Provide contract management and monitoring for the Tree Canopy Replacement Program.</p> <p>CICC selected, inspected, tagged, and purchased 4,193 trees for the two DERM hosted Adopt-a-Tree distribution events held during the quarter ending 6/30/03. The cost of plants and delivery for the two events was \$95,614 including \$88,561 for plants and \$7,053 for delivery. See the attached table for distribution by tree species and event.</p>	<p><input type="checkbox"/> Strategic Plan</p> <p><input checked="" type="checkbox"/> Business Plan</p> <p><input type="checkbox"/> Budgeted Priorities</p> <p><input type="checkbox"/> Customer Service</p> <p><input type="checkbox"/> ECC Project</p> <p><input type="checkbox"/> Workforce Dev.</p> <p><input type="checkbox"/> Audit Response</p> <p><input type="checkbox"/> Other _____</p> <p>(Describe)</p>
<p>County Mgr. Priority (Circle One): <i>People</i> <u><i>Service</i></u> <i>Technology</i> <i>Fiscal Responsibility</i></p> <p>Minimize the adverse impacts of County infrastructure projects and provide relief to businesses adversely affected by such projects by making loans available to eligible applicants.</p> <p>On 3/25/03, CICC held a town meeting announcing the availability of loans for businesses affected by commercial disruption from infrastructure activity at US 1 from SW 232 Street and SW 266 Street. Since the inception of the Loan Program, 9 loan applications have been received and 4 loans have been approved.</p>	<p><input type="checkbox"/> Strategic Plan</p> <p><input checked="" type="checkbox"/> Business Plan</p> <p><input type="checkbox"/> Budgeted Priorities</p> <p><input type="checkbox"/> Customer Service</p> <p><input type="checkbox"/> ECC Project</p> <p><input type="checkbox"/> Workforce Dev.</p> <p><input type="checkbox"/> Audit Response</p> <p><input type="checkbox"/> Other _____</p> <p>(Describe)</p>
<p>County Mgr. Priority (Circle One): <i>People</i> <u><i>Service</i></u> <i>Technology</i> <i>Fiscal Responsibility</i></p> <p>Provide a more timely and efficient capital construction contracting process for non-controversial projects through the utilization of the Expedite Ordinance 00-104.</p> <p>During the 3rd quarter, CICC processed 18 Requests to Advertise, 20 Contract Awards, and 71 Change Orders through the expedite ordinance; the total value of these actions was over \$36.4 million. See the attached table for a breakdown of actions and their values by department.</p>	<p><input type="checkbox"/> Strategic Plan</p> <p><input checked="" type="checkbox"/> Business Plan</p> <p><input type="checkbox"/> Budgeted Priorities</p> <p><input type="checkbox"/> Customer Service</p> <p><input type="checkbox"/> ECC Project</p> <p><input type="checkbox"/> Workforce Dev.</p> <p><input type="checkbox"/> Audit Response</p> <p><input type="checkbox"/> Other _____</p> <p>(Describe)</p>
<p>County Mgr. Priority (Circle One): <i>People</i> <u><i>Service</i></u> <i>Technology</i> <i>Fiscal Responsibility</i></p> <p>Provide a more equitable distribution of County work through the utilization of the A&E Equitable Distribution Program pool of A&E consultants pre-qualified by Miami-Dade County.</p> <p>During the 2nd quarter, CICC assumed responsibility for the administration of the EDP and for coordinating and reviewing existing Miscellaneous S&E Professional Service Agreements (PSAs). As of June 30, 2003, CICC processed 120 EDP A&E work assignments for departments for construction projects less than \$1 million or planning studies less than \$50,000 to 101 firms. The estimated construction value for these projects exceeds \$50 million. There are currently 286 EDP firms of which 228 are active and 58 are inactive. The attached table below shows the breakdown of the EDP work assignments by department along with each respective department's active Miscellaneous PSA data as of June 30, 2003.</p>	<p><input type="checkbox"/> Strategic Plan</p> <p><input checked="" type="checkbox"/> Business Plan</p> <p><input type="checkbox"/> Budgeted Priorities</p> <p><input type="checkbox"/> Customer Service</p> <p><input type="checkbox"/> ECC Project</p> <p><input type="checkbox"/> Workforce Dev.</p> <p><input type="checkbox"/> Audit Response</p> <p><input type="checkbox"/> Other _____</p> <p>(Describe)</p>

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<p>County Mgr. Priority (Circle One): <i>People</i> <u><i>Service</i></u> <i>Technology</i> <i>Fiscal Responsibility</i></p> <p>Provide a more equitable distribution of County work through the administration of the 7040 Miscellaneous Construction Contract.</p> <p>As of January 6, 2003, CICC assumed full responsibility for the coordination and administration of the 7040 MCC including vendor pre-qualification and the rotation of pre-qualified vendors from all construction trades. Applications for and approvals of MCC funding for a variety of construction needs including facility repairs, renovations, demolitions, and new construction under \$1M are accomplished on-line through the integration of the CICC MCC database with ADPICS. See the attached table for number and value of releases/work orders by department.</p>	<p><u> </u> Strategic Plan</p> <p><u> x </u> Business Plan</p> <p><u> </u> Budgeted Priorities</p> <p><u> </u> Customer Service</p> <p><u> </u> ECC Project</p> <p><u> </u> Workforce Dev.</p> <p><u> </u> Audit Response</p> <p><u> </u> Other _____</p> <p>(Describe)</p>
<p>County Mgr. Priority (Circle One): <i>People</i> <u><i>Service</i></u> <i>Technology</i> <i>Fiscal Responsibility</i></p> <p>Coordinate the development of standard construction language and standard construction policies and procedures, and formats.</p> <p>The BCC adopted R-667-03 on 6/17/03 establishing Administrative Order 3-39 on the Standard Process for Construction of Capital Improvements, Acquisition of Professional Services, Construction Contracting, Change Orders and Reporting and repealing AO 3-33 on the Acquisition of Professional Services, and AO 3-14, and AO 3-28 governing procedures on change orders and PSAs. The new AO provides a foundation for the coordination of the County's capital improvement program from planning through the design and construction phases and has incorporated comments from the A&E industry and trade organizations, as well as implementing County Departments, DBD, DPM, OPI, CAO, and OIG.</p>	<p><u> </u> Strategic Plan</p> <p><u> x </u> Business Plan</p> <p><u> </u> Budgeted Priorities</p> <p><u> </u> Customer Service</p> <p><u> </u> Workforce Dev.</p> <p><u> </u> ECC Project</p> <p><u> </u> Audit Response</p> <p><u> </u> Other _____</p> <p>(Describe)</p>
<p>County Mgr. Priority (Circle One): <i>People</i> <u><i>Service</i></u> <i>Technology</i> <i>Fiscal Responsibility</i></p> <p>Streamline the A&E selection process and reduce the amount of time it takes to complete the solicitation process from Request to Initiate to the conclusion of negotiations.</p> <p>The A&E division transferred from DPM to CICC on January 6, 2003. During the third quarter, 5 solicitations were advertised, and 77 proposals were received for the 8 solicitations submitted. A total of 5 solicitations were completed through negotiation; processing time ranged from 143 days to 294 days, averaging 198 days. See the spreadsheet below for data on solicitations and proposals submitted.</p>	<p><u> </u> Strategic Plan</p> <p><u> x </u> Business Plan</p> <p><u> </u> Budgeted Priorities</p> <p><u> </u> Customer Service</p> <p><u> </u> Workforce Dev.</p> <p><u> </u> ECC Project</p> <p><u> </u> Audit Response</p> <p><u> </u> Other _____</p> <p>(Describe)</p>
<p>County Mgr. Priority (Circle One): <i>People</i> <u><i>Service</i></u> <i>Technology</i> <i>Fiscal Responsibility</i></p> <p>To enhance current services provided to user departments and the professional community by providing essential information and training and increasing participation of local consultants in the EDP.</p> <p>During the third quarter, the A&E unit provided 2 training and information workshops on proposal preparation and 1 workshop on the EDP process for MDHA (see spreadsheet below). To date, 286, or 80%, of the total 356 prequalified A&E firms are participants in the EDP. As of July, 2003, 120 work assignments totaling \$4,146,531 in service fees have been issued to 101 A&E firms.</p>	<p><u> </u> Strategic Plan</p> <p><u> x </u> Business Plan</p> <p><u> </u> Budgeted Priorities</p> <p><u> </u> Customer Service</p> <p><u> </u> Workforce Dev.</p> <p><u> </u> ECC Project</p> <p><u> </u> Audit Response</p> <p><u> </u> Other _____</p> <p>(Describe)</p>

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PERSONNEL SUMMARY

A. Filled/Vacancy Report

NUMBER OF FULL-TIME POSITIONS*	Filled as of September 30 of Prior Year	Current Year Budget	Actual Number of Filled and Vacant positions at the end of each quarter							
			Quarter 1		Quarter 2		Quarter 3		Quarter 4	
			Filled	Vacant	Filled	Vacant	Filled	Vacant	Filled	Vacant
	15 (1)	33 (2)	27	6	27	6	29	4		

* Public Safety Departments should report the sworn versus non-sworn personnel separately and Departments with significant part-time, temporary or seasonal help should report these separately.

Notes:

This year's budgeted positions include 18 original CICC positions, 13 A&E Selection and Specifications positions transferred to CICC from DPM, 1 Miscellaneous Construction Contract position transferred to CICC from DPM, and 1 Equitable Distribution Program position transferred from DBD in the beginning of the 2nd quarter of FY 2003. As of the end of the 3rd quarter, there were four vacant positions including a PE, a CM2, a CM1, and a Capital Improvement Analyst.

B. Key Vacancies

Recruitment is underway for the CM2 position which will be filled during the fourth quarter. The Capital Improvement Analyst position will be posted during the fourth quarter.

C. Turnover Issues

None

D. Skill/Hiring Issues

None

E. Part-time, Temporary and Seasonal Personnel

(Including the number of temporaries long-term with the Department)

N/A

F. Other Issues

None

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FINANCIAL SUMMARY

(All Dollars in Thousands)

	PRIOR YEAR Actual	CURRENT FISCAL YEAR						
		Total Annual Budget	3 rd Quarter		Year-to-date			
			Budget	Actual	Budget	Actual	\$ Variance	% of Annual Budget
Revenues								
♦ SWU	463,826							
♦ QNIP	379,494							
♦ Imp Fee	194,000							
♦ FEMA	97,000							
♦ Tree Canopy	39,599							
♦ Loan Prog.	81,000							
♦ CWF*		2,800,000						
♦ Carryover	54,681							
Total	1,309,600	2,800,000						
Expense*								
♦ Sal/Frg	1,033,623	2,260,004	565,001	540,189	1,695,003	1,287,682	(407,321)	75.97%
♦ Oper.	262,625	517,196	129,299	116,963	387,897	341,209	(46,688)	87.96%
♦ Capital	13,391	22,800	5,700	1,673	17,100	12,812	(4,288)	74.92%
Total	1,309,639	2,800,000	700,000	658,825	2,100,000	1,641,703	(458,297)	78.18%

* Expenditures may be reported by activity as contained in your budget or may be reported by category (personnel, operating and capital).

Equity in pooled cash (for proprietary funds only) N/A

Fund/ Subfund	Prior Year	Projected at Year-end as of			
		Quarter 1	Quarter 2	Quarter 3	Quarter 4
Total					

Comments:

(Explain variances, discuss significant in-kind services, provide status of aged receivables at 30-60-90-+ days and those scheduled for write-off, if applicable)

During the second quarter, CICC added 15 positions and their corresponding budgets from other departments including \$823,000 for 13 A&E Selections and Specifications positions from DPM, \$62,000 for 1 position from DPM associated with MCC administration, and \$72,000 for 1 position from DBD associated with the EDP. This transfer of positions and budget brought the FY 2003 CICC budget to \$2,800,000 and 33 positions. A mid-year supplemental budget of \$957,000 was granted during the 3rd quarter to enable CICC to meet these increased expenditures. Corresponding revenue will be made available from the Capital Working Fund to support the transferred positions and budget. By agreement with OMB, any excess resulting from savings at the end of the year will be split, with 50% going to CICC.

As of the end of the third quarter, departmental expenditures were lower than budgeted largely due to delays in filling positions associated with the County hiring freeze, and the deferral of capital charges and major operating costs (ie SPCC rental charges) until the fourth quarter.

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STATEMENT OF PROJECTION AND OUTLOOK

The Department projects to be within authorized budgeted expenditures and projects that available revenues will exceed expenses except as noted below:

Notes and Issues:

(Summarize any concern or exception which will prohibit the Department from being within authorized budgeted expenditures and available revenues)

CICC projects to be within authorized budget and available revenues.

DEPARTMENT DIRECTOR REVIEW

The Department Director has reviewed this report in its entirety and agrees with all information presented including the statement of projection and outlook.

Signature

Date _____

Departmental Quarterly Performance Report

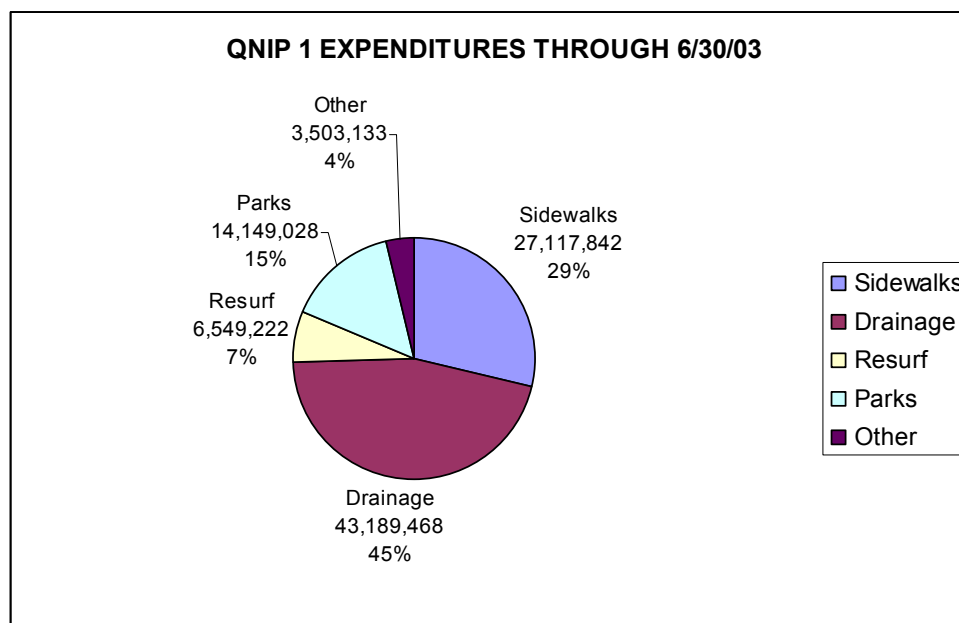
Department Name:

Reporting Period:

QNIP I & 2 Expenditure and Measures Summary through 6/30/03

Variable	Sidewalks	Local Drainage	Resurfacing	Major Drainage	Parks	Other	Total
QNIP 1 Expenditures							
Hard Cost	20,790,946	11,616,712	4,606,340	17,527,609	13,342,279	3,452,470	71,336,356
Soft Cost	6,326,895	4,800,947	1,942,882	9,244,200	806,749	50,664	23,172,337
Total	27,117,841	16,417,659	6,549,222	26,771,809	14,149,028	3,503,134	94,508,693
QNIP 2 Expenditures							
Hard Cost	2,448,978	1,176,994	3,216,580		2,710,607		9,553,159
Soft Cost	657,005	287,970	684,872		12,968		1,642,815
Total	3,105,983	1,464,964	3,901,452		2,723,575		11,195,974
Measures							
QNIP 1 LF/Repair	998,363						998,363
QNIP 1 LF/New	1,172,347						1,172,347
QNIP 2 LF/Repair	129,770						
QNIP 2 LF/New	157,565						
Pipes (Local/Major)		317,490					
Structures (Local/Major)		5,265					
Asphalt			296,784				

As of June 30, 2003, 65% of the QNIP funds budgeted for infrastructure improvements has been expended. Of the remaining \$50,017,475 in QNIP 1 funding, 72% is earmarked for on-going major drainage projects and park improvements.



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Impact Fee Balances: the following table summarizes the balance of available funds for FY 2003 as of 6/30/03 by Impact Fee category and district.

Impact Fee District	Net Available Funds by Type of Impact Fee Project				
	Roadway	Fire & Rescue	Police	Parks/Rec.	Total
District 1					
Net Funds 9/30/02	16,444,679	1,888,279	680,962	(1,637,205)	17,376,715
Rev. 10/1/02-6/30/03	2,310,586	133,959	(52,360)	63,970	2,456,155
Exp. 10/1/02-6/30/03	3,537,987	23,814	86,281	(108,168)	3,539,914
Net Funds 6/30/03	15,217,278	1,998,424	542,321	(1,465,067)	16,292,956
District 2					
Net Funds 9/30/02	7,004,602	2,506,740	12,075	6	9,523,423
Rev. 10/1/02-6/30/03	1,829,822	287,369	25,069	0	2,142,260
Exp. 10/1/02-6/30/03	2,492,110	40,941	0	0	2,533,051
Net Funds 6/30/03	6,342,314	2,753,168	37,144	6	9,132,632
District 3					
Net Funds 9/30/02	20,062,821	6,087,039	2,240,989	1,603,948	29,994,797
Rev. 10/1/02-6/30/03	1,854,953	686,797	144,186	103,263	2,789,199
Exp. 10/1/02-6/30/03	668,164	1,317,359	274,591	29,545	2,289,659
Net Funds 6/30/03	21,249,610	5,456,477	2,110,584	1,677,666	30,494,337
District 4					
Net Funds 9/30/02	3,735,110	2,972,095	332,766	1,412,065	8,452,036
Rev. 10/1/02-6/30/03	1,396,224	559,122	85,439	309,706	2,350,491
Exp. 10/1/02-6/30/03	128,962	68,055	55,352	399,218	651,587
Net Funds 6/30/03	5,002,372	3,463,162	362,853	1,322,553	10,150,940
District 5					
Net Funds 9/30/02	21,408,075	N/A	264,710	8,255,052	29,927,837
Rev. 10/1/02-6/30/03	2,297,023		79,750	401,731	2,778,504
Exp. 10/1/02-6/30/03	1,132,432		53,160	945,949	2,131,541
Net Funds 6/30/03	22,572,666		291,300	7,710,834	30,574,800
District 6					
Net Funds 9/30/02	6,376,621	N/A	(113,842)	14,498,220	20,760,999
Rev. 10/1/02-6/30/03	1,595,374		3,610	2,629,034	4,228,018
Exp. 10/1/02-6/30/03	464,482		0	1,838,454	2,302,936
Net Funds 6/30/03	7,507,513		(110,232)	15,288,800	22,686,081

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Impact Fee District	Net Available Funds by Type of Impact Fee Project				
	Roadway	Fire & Rescue	Police	Parks/Rec.	Total
District 7					
Net Funds 9/30/02	2,531,789	N/A	15,982	1,105,165	3,652,936
Rev. 10/1/02-6/30/03	435,564		166	214,335	650,065
Exp. 10/1/02-6/30/03	95,667		0	79,011	174,678
Net Funds 6/30/03	2,871,686		16,148	1,240,489	4,128,323
District 8					
Net Funds 9/30/02	7,527,240	N/A	1,104,857	1,046,134	9,678,231
Rev. 10/1/02-6/30/03	1,246,020		323,525	366,945	1,936,490
Exp. 10/1/02-6/30/03	1,018,015		175,687	117,997	1,311,699
Net Funds 6/30/03	7,755,245		1,252,695	1,295,082	10,303,022
District 9					
Net Funds 9/30/02	1,219,105	N/A	69,581	(216)	1,288,470
Rev. 10/1/02-6/30/03	672,097		12,378	0	684,475
Exp. 10/1/02-6/30/03	1,205,345		28,562	0	1,233,907
Net Funds 6/30/03	685,857		53,397	(216)	739,038
Total					
Net Funds 9/30/02	86,310,042	13,454,153	4,608,080	26,283,169	130,655,444
Rev. 10/1/02-6/30/03	13,637,663	1,667,247	621,763	4,088,984	20,015,657
Exp. 10/1/02-6/30/03	10,743,164	1,450,169	673,633	3,302,006	16,168,972
Net Funds 6/30/03	89,204,541	13,671,231	4,556,210	27,070,147	134,502,129

Status of FEMA Flood Management Projects as of 6/30/03

Scope of Work	HURRICANE IRENE		NO NAME STORM			TOTAL		
	Approved	Total	Approved	Pending	Total	Approved	Pending	Total
PWs	290	290	3,174	35	3,209	3,464	35	3,499
DRAINAGE (new)	37,218,745	37,218,745	25,226,008	-	25,226,008	62,444,752	-	62,444,752
DRAINAGE (update)	7,648,592	7,648,592	346,408,889	412,211	346,821,100	354,057,481	412,211	354,469,692
SECONDARY CANAL DREDGING	2,491,432	2,491,432	216,243,785	87,205,979	303,449,764	218,735,217	87,205,979	305,941,196
STORM DRAIN CLEAN OUT	17,602,047	17,602,047	-	-	-	17,602,047	-	17,602,047
TOTAL DRAINAGE	64,960,816	64,960,816	587,878,682	87,618,190	675,496,872	652,839,497	87,618,190	740,457,687
ROAD RECONSTRUC.	26,429,322	26,429,322	16,925,036	-	16,925,036	43,354,358	-	43,354,358
ROAD RESURFACING	10,789,423	10,789,423	8,300,972	-	8,300,972	19,090,395	-	19,090,395
SIDEWALK REPAIR	138,553	138,553	-	-	-	138,553	-	138,553
SUBTOTAL	102,318,113	102,318,113	613,104,689	87,618,190	700,722,879	715,422,802	87,618,190	803,040,992
OTHER DEPARTMENTS	11,413,155	11,413,155	7,645,525	-	7,645,525	19,058,680	-	19,058,680
TOTAL	113,731,268	113,731,268	620,750,214	87,618,190	708,368,404	734,481,482	87,618,190	822,099,672

Tree Purchases by Tree Species and Adopt-a-Tree Event: 2003

ACTUAL PURCHASES BY TREE SPECIES	CALENDAR YEAR 2003 ADOPT-A-TREE EVENTS							TOTAL
	May-03	Jun-03	Jul-03	Aug-03	Sep-03	Oct-03	Nov-03	
Arcerola								
Avocados	79							79
Carambolas								
Copperpod								
Dahoon Holly								
Glaucous Cassia		833						833
Green Buttonwoods								
Inkwood								
Jackfruit								
Jamaican Dogwood								
Lancepods								
Longan (Clonal)	421	400						821
Lychee								
Mango								
Orange Geigers								
Paradise Trees								
Pigeon Plum								
Queensland Crepe	974	700						1,674
Sapodillas								
Seagrape								
Sugar Apple	400	1,000						1,400
Vera Wood								
White Geiger								
Wild Tamarind		219						
PURCHASE TOTAL:	1,874	3,152						4,193

Expedite Actions

This includes coordinating and reviewing for completeness and accuracy Requests to Advertise (RTA), Contract Awards, Change Orders/Amendments, and Professional Services Agreements for all funded capital improvement projects or unanticipated funded capital repair or rehabilitation projects for all departments. This oversight function entrusted to CICC, as approved by Expedite Ordinance 00-104, has provided for the expeditious processing of the following actions for the period of April 1 through June 30, 2003 by department and contract type. Each action represents a document signed by the County Manager that did not have to go before the BCC as an agenda item.

DEPT	Contract Type	RTA	Contract Award		Change Order		Total Actions	
			Number	Amount	Number	Amount	Actions	Amount
CICC	Construction	1	0	\$0.00	0	\$0.00	1	\$0.00
DERM	Construction	0	6	\$23,216,000.00	10	\$9,815,000.00	16	\$33,031,000.00
DORM	Construction	0	1	\$1,000,000.00	0	\$0.00	1	\$1,000,000.00
GSA	CM At Risk	1	0	\$0.00	0	\$0.00	1	\$0.00
GSA	PSA	0	2	\$744,686.90	0	\$0.00	2	\$744,686.90
MDAD	PSA	3	0	\$0.00	0	\$0.00	3	\$0.00
MDFR	Design Build	1	0	\$0.00	0	\$0.00	1	\$0.00
MDHA	Construction	0	3	\$3,772,782.00	1	\$18,383.20	4	\$3,791,165.20
Seaport	PSA	0	1	\$2,000,000.00	0	\$0.00	1	\$2,000,000.00
P&R	Construction	1	0	\$0.00	4	(\$55,881.63)	5	(\$55,881.63)
P&R	PSA	1	0	\$0.00	0	\$0.00	1	\$0.00
PWD	Construction	5	4	\$4,250,000.00	5	\$879,970.78	14	\$5,129,970.78
WASD	Construction	5	2	\$3,819,794.50	0	\$0.00	7	\$3,819,794.50
MDTA	Construction	0	1	\$19,712,644.50	0	\$0.00	1	\$19,712,644.50
PAC Mgt	Construction	0	0	\$0.00	51	(\$32,709,447.59)	51	(\$32,709,447.59)
TOTAL		18	20	\$58,515,907.90	71	(\$22,051,975.24)	109	\$36,463,932.66

**Equitable Distribution Program EDP and Miscellaneous Architectural
and Engineering Professional Service Agreements
ACTIVITY REPORT thru June 30, 2003**

DEPARTMENT	EDP Active Work Orders	EDP Estimated Service Fees	Active Misc. PSA's	PSA Award Amounts	S. O. Dollars Issued	Misc PSAs Balances	
AVIATION	36	\$1,797,436	16	\$35,369,335	\$25,973,146	\$9,396,189	
BUILDING CODE	2	\$100,000	0	\$0	\$0	\$0	
CAA	1	\$4,500	0	\$0	\$0	\$0	
CICC	1	\$23,000	0	\$0	\$0	\$0	
DERM	7	\$145,976	123	\$187,240,000	\$102,794,584	\$84,445,416	
MDFR	4	\$153,000	5	\$1,200,000	\$997,977	\$202,022	
GSA/ADA	12	\$442,728	3	\$349,990	\$263,455	\$86,435	
GSA	4	\$230,512	4	\$2,000,000	\$1,570,412	\$159,661	*1
JMH/PHT	3	\$47,000	6	\$1,600,000	\$307,164	\$1,292,836	
MDHA	18	\$371,597	5	\$2,500,000	\$1,746,158	\$753,842	
MPO	3	\$110,000	1	\$1,500,000	\$0	\$1,500,000	
OPTM	0	\$0	6	\$750,000	\$4,145,042	\$354,957	
PARKS	12	\$394,485	8	\$13,000,000	\$3,664,697	\$9,335,303	
PUBLIC WORKS	6	\$289,763	61	\$54,000,750	\$26,034,893	\$27,965,857	
SEAPORT	10	\$270,473	4	\$8,000,000	\$3,913,022	\$4,083,978	*2
SOLID WASTE	0	\$0	4	\$4,000,000	\$1,892,674	\$2,107,326	
WASD	1	\$67,836	9	\$8,145,000	\$3,009,336	\$5,135,664	*3
TOTAL	120	\$4,448,306	255	\$319,655,075	\$176,312,560	\$146,819,486	

*1 Encumbered in Open Service Orders

*2 Designated for Cruise and Cargo Improvements

*3 Designated for Specific Improvement Areas

Miscellaneous Construction Contract Requests

The table below identifies the number and value of departmental requests for MCC funds for the past two quarters that MCC has been under CICC administration.

Using Department	Thru 3/31/03	Thru 6/30/03	Total to Date
Aviation			
Releases/Work Orders	19	19	38
Amount Awarded	\$1,808,478	\$1,937,559	\$3,746,037
Corrections			
Releases/Work Orders	9	4	13
Amount Awarded	\$68,048	\$21,245	\$89,293
Fire			
Releases/Work Orders	6	23	29
Amount Awarded	\$849,078	\$2,156,694	\$3,005,772
GSA			
Releases/Work Orders	70	77	147
Amount Awarded	\$510,856	\$929,166	\$1,440,022
Library			
Releases/Work Orders	2	1	3
Amount Awarded	\$390	\$420	\$810
Park & Rec.			
Releases/Work Orders	24	57	81
Amount Awarded	\$1,114,719	\$1,391,522	\$2,506,241
Seaport			
Releases/Work Orders	11	12	23
Amount Awarded	\$127,986	\$119,643	\$247,629
Solid Waste			
Releases/Work Orders	8	15	23
Amount Awarded	\$931,512	\$654,237	\$1,585,749
WASD			
Releases/Work Orders	17	32	49
Amount Awarded	\$135,095	\$246,087	\$381,182
Transit			
Releases/Work Orders	0	4	4
Amount Awarded	\$0	\$21,550	\$21,550
Total			
Releases/Work Orders	166	244	410
Amount Awarded	\$5,546,162	\$7,478,123	\$13,024,285

Departmental Quarterly Performance Report

Department Name:

Reporting Period:

Architectural & Engineering Solicitations Advertised, Submitted and Completed Through Negotiations & A&E Workshops During Third Quarter

No. of Solicitations Advertised		No. Solicitations Submitted		No. of Proposals Received	No. Solicitations Completed Through Negotiations			Work Days
5		8		77	5			
		Average		10	Average			198
E03-PARK-01	4/11/03	A02-MDAD-02	5/2/03	15	DB02-FIRE-01	12/4/02	6/23/03	144
E03-PARK-02	5/23/03	A02-MDAD-03	5/2/03	14	DB02-FIRE-02	11/16/02	6/4/03	143
E03-MDAD-02	6/12/03	A03-VIZ-01	4/18/03	7	E02-MDAD-01,E	7/15/02	4/15/03	197
E03-MDAD-03	6/12/03	E03-DERM-01	5/2/03	11	E02-MDAD-05	8/13/02	6/6/03	214
E03-MDAD-04	6/12/03	E03-WASD-01	4/4/03	4	E02-MDT-01,E	4/5/02	5/21/03	294
		E03-WASD-02	4/4/03	6				
		E03-PARK-01	5/9/03	8				
		E03-PARK-02	6/27/03	12				

Architectural & Engineering Workshops: 3rd Quarter

No. of Proposal Preparation Workshop	No. of A/E Industry Workshops	No. of Selection Committee Workshop	No. of Departmental EDP/ PPE Workshop
2	0	0	1
4/22/03			MDHA
6/24/03			

Departmental Quarterly Performance Report

Department Name:

Reporting Period:

STATEMENT OF PROJECTION AND OUTLOOK

The Department projects to be within authorized budgeted expenditures and projects that available revenues will exceed expenses except as noted below:

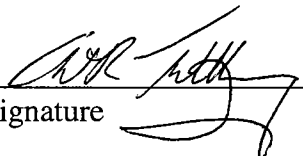
Notes and Issues:

(Summarize any concern or exception which will prohibit the Department from being within authorized budgeted expenditures and available revenues)

CICC projects to be within authorized budget and available revenues.

DEPARTMENT DIRECTOR REVIEW

The Department Director has reviewed this report in its entirety and agrees with all information presented including the statement of projection and outlook.

 for RTH
Signature _____

Date Aug 18, 2003